

New Patient Checklist

- ★ All new patients must bring their insurance card and valid ID
- ★ Please bring **ALL** medications to your visit, NOT a list. Bring a list of medical conditions
- ★ Bring copies of labs or medical records related to the visit. (**DO NOT FAX**) We are not able to access online medical records systems.
- ★ **IMMUNOLOGY** patients: bring copies of all recent labs and vaccination records
- ★ Our office sites vary in size and capacity. We recommend patients be accompanied by **primary caregivers only**. (We are unable to accommodate more than two people per patient)
- ★ For the health and safety of our patients and our staff, please refrain from wearing any perfume, cologne or any scented products. **FOOD AND DRINK ARE NOT PERMITTED!**
- ★ It is pertinent that all patients check with their insurance regarding copays, referrals, coverage and deductibles you may be responsible for, DUE AT TIME OF VISIT
- ★ New patients should allow 2-3 hours for their initial visit, depending on the number and complexity of the medical issues to be evaluated
- ★ There is a **\$35 NO SHOW FEE** for any cancellations made within 48 hours of a new patient visit.